

Village of Chipman  
September 11, 2017 at 7:00pm  
Regular Council Meeting

Regular Council meeting of Sept 11, 2017 was called to order by Mayor Carson Atkinson at 7:00pm. Councillors present were: Councillor Lindsey Fraser, Councillor Dan Frenette, Councillor Shaun Ward and Councillor Keith West. Also present was Kelly Bishop, Grand Lake Mirror. Absent: RCMP representative.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that minutes of the regular meeting of Aug 14, 2017 be adopted as circulated. Motion carried.

Moved by Deputy Mayor Keith West and seconded by Councillor Shaun Ward that minutes of the Special Meeting of August 17, 2017 be adopted as circulated. Motion carried.

The August 2017 RCMP report was previously submitted to Council. There were 13 calls within the Village of Chipman. Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to accept the RCMP report as submitted. Motion carried.

Harvest Fest will be held at Queens North Health Complex on Sept 23, 2017. Deputy Mayor Keith West stated he will be attending.

In response to the request for suggestions to rename Short Cut Road, a letter was received from Richard & Mildred Dale suggesting a more visible area such as the area around the cenotaph be renamed "Veterans Square". It was discussed that the current Riverfront Drive is a road to the marina and is recognizable to tourists as a way to get to the river area. Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser to table any decision on renaming Short Cut Road until next council meeting. Motion carried.

A Thank You card was read from summer student Keon Day, thanking Council and staff for the job opportunity this summer.

A memo dated Sept 7, 2017 from Stephen McAlinden, RSC11, regarding Dimensional Variances Procedures for Development Officers was read to Council by the Assistant Clerk. Since 2009 Development Officers have been granting these in-house approvals that require minimal variances without having to go before PRAC. In an effort to reduce waiting times for development approvals, going forward, the Development Officer will go through the normal process as outlined in the Development Officer Dimensional Variance Procedure Document adopted in 2009. (copy attached). Notification of each variance will be sent to the Clerk and a monthly report will be sent. Council took a few minutes to review the procedure. Moved by Councillor Keith West and seconded by Councillor Dan Frenette to table this process change and ask the RSC11 for further clarification of advance notices to Council before any variances are approved. Motion carried.

The Sept 11, 2017 application by Stephen Caissie for a 1.2 metre variance in height for a detached garage was reviewed by Council. Moved by Councillor Keith West and seconded by Councillor Shaun Ward to recommend the application by Stephen Caissie for consideration of a variance in the height of an accessory building be approved by RSC11 Planning and Development Division. Motion carried.

Mayor Carson Atkinson's Report:

As per Council's request, on August 28, 2017 a letter of concern was sent to AmbulanceNB (Robin O'Hara) with copies sent to the Premier, Deputy Premier, local area mayors and JDI.

Mayor Atkinson met with Cyril McDonald, Dept Transportation and Infrastructure, village staff and Irving Oil representative Matt Cooling on Aug 16 & 17 regarding the Irving 24 renovation plans. Concerns regarding sidewalk safety were expressed.

Sidewalk replacement and drain improvement was completed at Robin's entrance/exit.

Heritage Centre ramp addition was completed on August 18, 2011. The new railing section is being installed by R & D Welding of Minto.

A meeting was held with MP Pat Finnigan regarding local issues.

Thanks to staff for cleanup and enhancement of the Chipman Garden Club Trail behind Sara's Valufoods.

Mayor Atkinson attended the Forestry Management Practises Open House in Petitcodiac on Sept 6<sup>th</sup>. Only 1/3 of 1% of province is being sprayed and researchers from different universities indicated very strong safety measures are in place.

All Council expressed unanimously in favor of the spraying program.

Mayor Atkinson gave the Public Works report for August.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette to accept this report. Motion carried.

Councillor Keith West's report:

No major problems at the Waste Water Treatment Plant.

Heritage Centre Bingo upcoming donations were discussed. Moved by Councillor Keith West and seconded by Councillor Dan Frenette to make the following donations in September. Motion carried. CFAS Library \$500.00; CFAS Breakfast Program \$500.00; CES Library \$500.00; CES Hot Lunch Program \$550.00; Harvest Fest (QNHC) \$200.00

The Welcome Committee delivered 20 Village gift bags to newcomers by September 1<sup>st</sup>. Very positive response was received.

Councillor West commended the Mayor on a well written letter to AmbulanceNB.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette to accept this report. Motion carried.

Council Lindsey Fraser's report:

Bowling leagues have started the new season. New bowlers welcomed.

All Libraries will be offering free Kings Landing Passes for the month of Sept. Visit the public library for more information. The library now cannot send emails to patrons promoting programs unless patrons have given consent.

The Festival Wrap-up meeting was held Sept 11, 2017.

Anyone interested in volunteering for a Village Halloween Night contact Councillor Fraser.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West to accept this report. Motion carried.

Councillor Dan Frenette's report:

Summer sports program went well. A wrap-up evening was held in partnership with Grand Lake West Recreation Council in Douglas Harbour.

Arena upgrades being considered are: four new changing room heaters; replacement of ice surface lights to LED; repair to ballfield lights.

There was no meeting with RCMP in August.

Jelisa Leblanc will be working as a Community Liason on a six-month program. She will be working with the schools, youth centre and the library including after-school programs.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser to accept this report. Motion carried.

Councillor Shaun Ward's report:

He was unable to attend the Fire Department meeting in August.

The Heritage Centre addition is completed.

The Museum has been closed for the season.

There were no Minlak or Youth Centre meetings in August.

Fish and Game Club has completed their renovations.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West to accept this report. Motion carried.

Building and Development report was given for August. There were 3 building permits and no development permits issued.

A letter was read from Chipman Youth Centre requesting Council's consideration to be included in the upcoming budget.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that the Clerk and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Chipman debenture in the principal amount of \$463,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation. Motion carried.


Moved by Councillor Shaun Ward and seconded by Councillor Keith West to purchase the required additional equipment for the Fire Department's new fire truck from MetalFab Ltd. at a cost of \$19,031.00 plus HST. Motion carried.


Moved by Councillor Keith West and seconded by Councillor Dan Frenette that payment of General Fund bills in the amount of \$237,159.41 be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that payment of Sewerage Fund bills in the amount of \$16,281.12 be approved. Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the meeting be adjourned. Motion carried.

Meeting adjourned.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Assistant Clerk