

The regular meeting of the Village of Chipman Council was called to order by Mayor Carson Atkinson at 7 PM on May 1, 2017. All Councillors were present; namely, Councillor Lindsey Fraser, Councillor Dan Frenette, Councillor Shaun Ward and Councillor Keith West.

Chris Cusack spoke to Council regarding a by-law for ATV road-use. This by-law would officially allow insured and registered ATVs/Side-by-Sides safe and responsible travel on public roads only when access to a trail or access to home from a trail is needed.

Mayor Atkinson thanked Mr. Cusack for his suggestion and a committee will be formed to create this by-law.

Moved by Councillor Dan Frenette and seconded by Councillor Keith West that minutes of the special meeting of April 3, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West that minutes of the regular meeting of April 3, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that minutes of the special meeting of April 6, 2017 be adopted as circulated. Motion carried.

A thank you card was received from Pat Kilfillen, Public Health Nurse regarding the Mayor's Activity Challenge.

A letter was received from the NB Police Association requesting a donation for the 30<sup>th</sup> Annual Crime Prevention Guide.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that a donation of \$75 be given to the NB Police Association re Crime Prevention Guide. Motion carried.

A thank you letter was received from the Chipman Bowling Association for donation towards pop/beverage cooler.

A thank you letter was received from CFAS Student Council for donation to their 2016-2017 Fall Raffle Draw.

Cst. Phil Brannon gave the RCMP report for April. There were 24 calls within the Village of Chipman.

Mayor Atkinson gave his report.

Melanie Buchanan has been hired as office assistant.

Mayor Atkinson attended an announcement in Minto about King Street paving, Redbank Bridge replacement and paving of Route 10 to Route 116.

A verbal commitment has been received from CN re crossing repairs on King Street – to be done same time as paving is done. Also, a verbal commitment was received from Horizon Health of paving their portion of the parking lot up to \$40,000.

Mayor Atkinson and Councillor West met with Robert Fawcett, J.D. Irving Limited.

A letter was sent to Irving Oil regarding the I24 site appearance.

Moved by Councillor Dan Frenette and seconded by Councillor Keith West that the Mayor's report be accepted. Motion carried.

Mayor Atkinson gave the Public Works report.

Some streets were swept and patching done. Storm drains were cleaned. Work was done on the sand shed.

Regular maintenance was done on machines.

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette that the Public Works report be accepted. Motion carried.

Councillor Keith West gave the Sewerage Report.

There were no major problems or repairs in the month of April.

We are still collecting on overdue accounts.

Problem accounts will be looked at this week and forwarded on to RSC11 for collection or disconnection.

There will be a Zone meeting here on May 4, 2017 at 7 PM.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that this report be accepted. Motion carried.

Councillor Lindsey Fraser gave her report.

The next Library Board meeting is May 18, 2017 at 2 PM. The Community Action Group meeting is on May 9, 2017 at 1:30 PM at the Library.

Camp Wegesegum clean-up day will be Saturday, May 13, 2017. Volunteers are needed.

Next summer festival meeting is May 29, 2017 at 7 PM.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that this report be accepted. Motion carried.

Councillor Dan Frenette gave the Recreation report.

Prep work will be started on the Summer Recreation program.

Councillor Frenette is looking for ideas for events at the Arena during summer months.

He is hoping the Village can co-ordinate with the Youth Centre and Care n' Share re laser tag.

Councillor Frenette had 2 meetings this month with the RCMP.

Care n' Share is looking to use the arena for indoor walks maybe once or twice a week.

The Business Promotion committee is looking for ideas on how to promote investment in the Village.

Moved by Councillor Dan Frenette and seconded by Councillor Keith West that an ad be created for the purpose of promoting investment in the community and put in the Grand Lake Mirror. Motion carried.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that this report be accepted. Motion carried.

Councillor Shaun Ward gave the Fire Department report.

The Firemen's Auction is June 3, 2017.

We have applied for a grant to install a heating/cooling system at the Heritage Centre.

MINLAK is hoping to get approval for an electronics collection depot.

Councillor Ward will be putting an ad in the Grand Lake Mirror looking for people interested in joining a Promotion and Tourism group.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that this report be accepted. Motion carried.

The following amendments were made to By-law #82 A By-law Relating to the Prevention and Control of Fires in the Village of Chipman:

Section 4.3 Display fireworks are permitted within the Village of Chipman but with the following terms of reference:

- a. Every person who sets off Display Fireworks shall take all steps reasonably necessary, as would a reasonable and prudent person, to ensure no harm to person or property damage.
- b. Property Damage or injury as a result of Display Fireworks shall be the sole responsibility of the person setting off the fireworks.

Section 4.4 has been removed completely.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that amendments to By-law #82 be accepted. Motion carried.

Second and third reading of By-law No. 82 A By-law Relating to the Prevention and Control of Fires in the Village of Chipman, including the amendments, was given and enacted.

One tender was received for vacuum street sweeping services – Phillips Bros. Excavation – total price \$6314.20.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that the Village accept the tender from Phillips Bros. Excavation at a cost of \$6314.20. Motion carried.

Councillor Frenette suggested the Village have a Community clean-up your lawn contest.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that the Village issue a challenge, to businesses and residents, to improve property and lawns. Prizes will be awarded at Summer Festival. First and second place prizes (\$100 and \$50, respectively) for both categories. Motion carried.

The deadline will be August 1, 2017 and judges will be former Mayors.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the following resolution be adopted:

Resolution re Interim Financing

“That the Village of Chipman obtain interim financing with Scotiabank for Protective Services in the amount of \$463,000. Long term financing will be arranged through the New Brunswick Municipal Finance Corporation to repay Scotiabank’s loan for \$463,000. “ Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that the following resolution be adopted:

Resolution re Interim Financing

“That the Village of Chipman obtain interim financing with Scotiabank for Environmental Health Services in the amount of \$3,572,000. Long term financing will be arranged through the New Brunswick Municipal Finance Corporation to repay Scotiabank’s loan for \$3,572,000.” Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that the following resolution be adopted:

Resolution of Council

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding at any one time one hundred and thirty-three thousand nine hundred and five dollars (\$133,905), borrowing for the Utilities Account under Section 189(3) of the Municipalities Act to meet current expenditures of the Corporation for the year 2017.
2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.
3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. That the Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the following resolution be adopted:

Resolution of Council

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding at any one time fifty-nine thousand four hundred and seventy-four dollars (\$59,474), borrowing for General Operating Account under Section 89(2) of the Municipalities Act to meet current expenditures of the Corporation for the year 2017.

2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. That the Village Clerk is hereby authorized and directed to apply in payments of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Dan Frenette that the following resolution be adopted:

Resolution of Council

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding a total of ten thousand dollars (\$10,000) for VISA Card/4538-25-101-735-001 and /4538-250-101-735-102 under the Municipalities Act Section 89(2) to meet current expenditures of the Corporation for the year 2017.
2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.
3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. That the Village Clerk is hereby authorized and directed to apply in payments of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

One of the projects in our 2014-2018 Gas Tax application is to install an ultraviolet disinfection system in our treatment plant. As this is no longer needed because we are building a new wastewater treatment facility, Council would like to use this \$160,000 for sidewalks.

Because the sidewalk project is not included in the 2014-2018 application, we have to contact Local Government in writing for permission to add another project to our application that would use these funds.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that we contact Local Government for permission to use the \$160,000 Gas Tax funds for sidewalks.  
Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser "that the document entitled Chipman Five-Year Capital Investment Plan for the GTF Administrative Agreement 2014-2018 be adopted." Motion carried.

The old swings at Hamilton Baird Park need to be removed as per instruction from insurance inspection.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that a new swing set be purchased for Hamilton Baird Park at a cost of \$4381.14 plus installation. Motion carried.

Also, the roof on the mini golf building and the picnic table shelter need to be replaced. A price on shingles and metal will be got.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that payment of General Fund Bills in the amount of \$136,415.38 be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that payment of Sewerage Fund Bills in the amount of \$14,654.36 be approved. Motion carried.

Councillor Dan Frenette left the meeting.

Robin's Donuts lease regarding payment was discussed.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that the lessee pay for sewerage, insurance and rent on time and the taxes be prorated over the year. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that the meeting be adjourned. Motion carried.

  
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Mayor

  
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Clerk