

The regular meeting of the Village of Chipman Council was called to order by Mayor Carson Atkinson at 7 PM on January 8, 2018. All Councillors were present; namely, Councillor Lindsey Fraser, Councillor Dan Frenette, Councillor Shaun Ward and Councillor Keith West.

Paul Klassen (Newcomer Settlement Co-ordinator), Cst. Phil Brennan (RCMP) and Kelly Bishop (Grand Lake Mirror) were also present.

Moved by Councillor Dan Frenette and seconded by Councillor Keith West that the agenda be approved. Motion carried.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that minutes of the regular meeting of December 4, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West that minutes of the special meeting of December 8, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that minutes of the STAC meeting on December 13, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Keith West that minutes of the special meeting of December 15, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that minutes of the special meeting of December 20, 2017 be adopted as circulated with the changing of \$550 to \$50. Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that minutes of the special meeting of December 29, 2017 be adopted as circulated. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that minutes of the special report of January 4, 2018 be adopted as circulated. Motion carried.

Cst. Brennan gave the RCMP report for December 2017. There were 25 calls within the Village of Chipman.

A thank you letter was received from Portage Atlantic for the Village's contribution to the Evening with Brad Woodside and Friends fundraiser.

Deadline for application to Canada Summer Jobs is February 2, 2018 and also the SEED program is accepting applications now.

Moved by Councillor Dan Frenette and seconded by Councillor Lindsey Fraser that the Village apply for 8 students through Canada Summer Jobs and 4 students through the SEED Program. Motion carried.

The Chipman Marina Enhancement Committee will apply for a student if the Village would pay for the employer share of benefits. The Village always uses this student.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the Village pay for the employer share of benefits for student applied for by Chipman Marina Enhancement Committee. Motion carried.

Mayor Carson Atkinson gave his written report and the Public Works report, both of which are attached to these minutes.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that the Mayor's report and Public Works report be accepted. Motion carried.

Deputy Mayor Keith West gave the Sewerage Utility worker report which is attached to the minutes.

Heritage Centre Bingo is cancelled for the next 6 – 8 weeks due to renovations at the Heritage Centre.

Last month we received a request for funding from Bullying Canada. This request was tabled.

Chipman Elementary School is having an Anti-Bullying Day the end of February. They would like to provide T-shirts to the entire school.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that \$1000 be donated from the Bingo Account to Chipman Elementary School for the purchase of t-shirts for anti-bullying day. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that this report be accepted. Motion carried.

Councillor Lindsey Fraser gave the Library report which is attached to the minutes.

Community Action Group meeting is January 9, 2018 at 1:30 PM.

Next Library Board meeting is January 11, 2018 at 2 PM.

No camper sponsorships have been received for Camp Wegesegum.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that this report be accepted. Motion carried.

Councillor Dan Frenette gave the Arena report which is attached to the minutes.

New heaters have been purchased.

Councillor Frenette attended all regular and special meetings.

Moved by Councillor Dan Frenette and seconded by Councillor Keith West that this report be accepted. Motion carried.

Councillor Shaun Ward gave his written report which is attached to the minutes.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that this report be accepted. Motion carried.

An application was received for a new fireman.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that Tyler Saulnier be accepted as a fireman for the Chipman Fire Department. Motion carried.

There were no Building Permits or Development Permits issued for December 2017.

By-law #83 A by-law of the Village of Chipman Respecting the Fire Department was given 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Moved by Councillor Shaun Ward and seconded by Councillor Dan Frenette that By-law #83 be enacted. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that the sum of \$1,462,606 be the total General Operating Budget of the Village of Chipman for 2018, that the sum of \$918,309 be the Warrant of the Village of Chipman and that the tax rate be \$1.3900 for 2018. Motion carried.

Moved by Councillor Lindsey Fraser and seconded by Councillor Shaun Ward that the total Sewerage Utility budget for 2018 consist of total revenues of \$263,080 and total expenditures of \$263,080. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that the following resolution be adopted:

**RESOLUTION ESTABLISHING FLAT RATE SEWER CHARGES**

Resolved that pursuant to section 14 and 15 of By-law No. 10 as amended by By-law No. 13, No. 40 and further amended by By-law No. 61:

I. The following flat rate sewer charges are established for the period January 1 to December 31, 2018 with the portion thereof applicable to the period January 1 – June 30, 2018 (herein after referred to as the “First Half Charge”) indicated in brackets following the annual charge.

<b>USE</b>	<b>ANNUAL CHARGE</b>	<b>FIRST HALF CHARGE</b>
1. <u>Domestic Use Rate</u> For each dwelling unit, a dwelling house, apartment building or other building and for each mobile home	\$380.00	\$190.00
2. <u>Commercial Use Rate</u>		
a. Church	\$380.00	\$190.00
b. Laundromat for every 6 washers or part thereof	\$380.00	\$190.00
c. Service Station	\$380.00	\$190.00
d. Restaurant other than canteen and food take out establishments	\$380.00	\$190.00
e. Canteen or food take out establishments	\$380.00	\$190.00
f. School for every 15 students, staff members and employees or fraction thereof	\$380.00	\$190.00
g. Medical clinic for every washroom	\$380.00	\$190.00
h. Senior Citizen Complex – per unit	\$380.00	\$190.00
i. Hotel – per room	\$380.00	\$190.00
j. Legion hall or other place of assembly not otherwise provided for herein for each washroom	\$380.00	\$190.00
k. Retail, commercial and office premises for each 10 persons or fraction thereof normally occupying the premises	\$380.00	\$190.00
3. <u>Industrial Use Rate</u>  Industrial, heavy manufacturing and transportation establishment for each 10 employees or fraction thereof	\$380.00	\$190.00

II. The first half charge shall be due and payable on or before June 30, 2018 and if the first half charge is paid in full on or before February 2, 2018 a discount of 5% of the amount of such charges shall be allowed.

III. The second half charge shall be due and payable on or before December 31, 2018 and if the second half charge is paid in full on or before August 3, 2018 a discount of 5% of the amount of such charges shall be allowed.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the following resolution be adopted:

#### **RESOLUTION OF COUNCIL**

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding at any one time seventy-five thousand and four hundred dollars (\$75,400), borrowing for the Utilities Account under Section 189(3) of the Municipalities Act to meet current expenditures of the Corporation for the year 2018.
2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.
3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. That the Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

Moved by Councillor Shaun Ward and seconded by Councillor Keith West that the following resolution be adopted:

### **RESOLUTION OF COUNCIL**

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding at any one time twenty-nine thousand dollars (\$29,000), borrowing for General Operating Account under Section 89(2) of the Municipalities Act to meet current expenditures of the Corporation for the year 2018.
2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.
3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. That the Village Clerk is hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

Moved by Councillor Keith West and seconded by Councillor Lindsey Fraser that the following resolution be adopted:

### **RESOLUTION OF COUNCIL**

1. That the Mayor and Village Clerk are hereby authorized to borrow on behalf of the Village of Chipman (the Corporation) from the Bank of Nova Scotia (the Bank) from time to time by way of promissory note a sum or sums not exceeding at any one time ten thousand dollars (\$10,000) for VISA Card/4538-250-101-735-001 and /4538-250-101-735-102 under the Municipalities Act section 89(2) to meet current expenditures of the Corporation for the year 2018.
2. That the Mayor and Village Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums borrowed with interest at such rate as the Bank may from time to time determine.

3. That the Village Clerk is hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the established revenues of the Corporation as set forth in the estimated adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

4. That the Village Clerk is hereby authorized and directed to apply in payments of all the sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.

Motion carried.

Moved by Councillor Keith West and seconded by Councillor Shaun Ward that payment of General Fund Bills in the amount of \$221,264.54 be approved. Motion carried.

Moved by Councillor Keith West and seconded by Councillor Dan Frenette that payment of Sewerage Fund Bills in the amount of \$52,100.07 be approved. Motion carried.

Council expressed regret over the closure of Murray DiCarlo (1986) Ltd.

Moved by Councillor Shaun Ward and seconded by Councillor Lindsey Fraser that meeting adjourn. Motion carried.

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Mayor

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Susan Kennedy  
Clerk